



Jaya College of Arts and Science, Thiruninravur – 602024  
(Affiliated to University of Madras)

## GOVERNING COUNCIL MEETING MINUTES

### AGENDA

Governing Council meeting will be held for the academic year 2019-2020 to discuss the Following Minutes.

1. Prepare for the NAAC, Formation of NAAC team and IQAC
2. Improvement of Admission for the academic year [2019 – 2020].
3. Academic planner.
4. New staff appointment approval of the staff.
5. Regulation for maintaining discipline in the college.
6. Implementing Students feedback on curriculum.
7. Academic audit for all departments.

### Resolution

The Governing Council meeting was presided by the chairman, Jaya College of Arts and Science.

1. The Council discussed with the college to apply for NAAC and committee to be formed.
2. We have to improve the admission for this academic year 2019-2020.
3. The council has accepted the academic planner.
4. The Dress code for Boys and Girls has to be followed strictly, with the help of committee.



  
PRINCIPAL  
PRINCIPAL  
JAYA COLLEGE OF ARTS & SCIENCE  
THIRUNINRAVUR-602 024.



Jaya College of Arts and Science, Thiruninravur – 602024

(Affiliated to University of Madras)

The Objective was taken up for discussion. The governing council took the following discussion after the detailed deliberations.

S.NO	OBJECTIVE	DISCUSSION	DECISION	AUTHORITY
	Welcome note	All the members of the governing council were welcomed by the Principal and the meeting was held to achieve the objectives.	Nil	Nil
	To read and approve the minutes of the last meeting held on.	The minutes of last meeting were read and discussed and approved	Nil	Nil
<b>1</b>	<b>General</b>			
	1.1	Important communications and directions received from government, AICTE, university etc.	Noted	NIL
	1.2	Income and expenditure statement for the academic year 2019-2020	The budget proposed by principal has been reviewed and approved	Principal and program coordinator
	1.3	NAAC Accreditation	Formation of NAAC and IQAC teams.	Dr.P. Guhan, MCA, M.Phil, Ph.D Principal
<b>2</b>	<b>Student Affairs</b>			
	2.1	Number of students on rolls.	Noted	Nil
	2.2	Students scholarship	The members appreciated the management for the award of scholarship to students	Nil
	2.3	Association	Activities of association are noted.	Association members of the institution.
	2.4	Extracurricular activities-students.	Noted and recorded	In charges of club members
	2.5	NSS, NCC, YRC, RRC Activities.	Noted	Respective members
	2.6	Sports and Games.	Noted and recorded	Sports committee members



  
PRINCIPAL  
JAYA COLLEGE OF ARTS & SCIENCE  
THIRUNINRAVUR-602 024.



Jaya College of Arts and Science, Thiruninravur – 602024

(Affiliated to University of Madras)

<b>3</b>	<b>Academics</b>			
	3.1	Academic advisory committee meeting.	Noted and recorded	Academic co-ordinator
	3.2	Workshops/ seminars/ training programmes conducted.	Noted and recorded	Nil
	3.3	Training and placement programmes.	The training and placements program for students to enhance their skills.	Placement co-ordinator
	3.4	Results- odd and even semester of academic year 2019-2020	Noted and recorded	Nil
	3.5	MoUs	Noted and recorded	Nil
	3.6	Feedback received from students.	Feedback received from students about programmes, faculties and facilities of the college.	Principal and academic coordinator
<b>4</b>	<b>Establishment</b>			
	4.1	Faculty members and staff on rolls.	Noted and recorded	-
	4.2	Faculty/ Students ratio.	Noted and recorded	-
	4.3	Workshop undertaken by the faculty members.	Noted and recorded	-
	4.4	New faculty members and staff appointments.	Noted	-
	4.5	Faculty members and staff relieved.	Noted	-
	4.6	Faculty Development Programmes attended by faculty.	Noted and recorded	-
	4.7	Faculty Ph.D Status	Noted and recorded	-
	4.8	Responsibility of faculties	Noted	-
<b>5</b>	<b>Research and Development</b>			
	5.1	Proposals for funding projects	The efforts taken by the institution in submitting the funding proposals of the projects were appreciated.	-



  
PRINCIPAL  
JAYA COLLEGE OF ARTS & SCIENCE  
THIRUNINRAVUR-602 024.



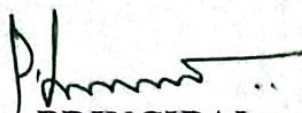
Jaya College of Arts and Science, Thiruniravur – 602024

(Affiliated to University of Madras)

	5.2	Publications	The research scholars are advised to publish more journals.	-
	5.3	Conference	Staffs were advised to attend the national and international conferences	-
6	<b>Facilities Created</b>			
	6.1	Placements and training classes provided	Noted	-
	6.2	New equipments purchased	Noted and recorded	-
	6.3	Budget needed to provide facilities was discussed.	Noted	-
7	<b>Awards recognition received</b>			
	7.1	Award won by students	The members of the council has appreciated all the students who have participated and received various awards conducted at National and International level	-
8	<b>Other Activities</b>			
	8.1	Events conducted	Noted and recorded	-
	8.2	Club activities	Noted and recorded	-
	8.3	Alumini cell	Alumini cell activities of the institution was appreciated	-
	8.4	Cultural activities	Noted and recorded	-
	8.5	Women empowerment	The programmes were conducted to empower their skills	-
	8.6	Rotract club	Noted and recorded	-
	8.7	Green club	Noted and recorded	-

APPROVED



  
**PRINCIPAL**  
PRINCIPAL  
JAYA COLLEGE OF ARTS & SCIENCE  
THIRUNIRAVUR-602 024.



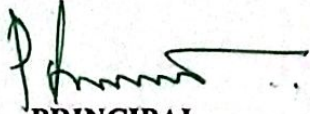
Jaya College of Arts and Science, Thiruninravur – 602024

(Affiliated to University of Madras)

### GOVERNING COUNCIL MEMBERS LIST

S.No	Name of The Members	Designation
1	Prof. Dr. Kanagaraj, M.A., M.Phil., Ph.D., Chairman, Jaya Educational Trust,Thiruninravur- 602024	Chairman
2	Mrs. K. Vijayakumari, M.A., B.Ed., Secretary, Jaya Educational Trust,Thiruninravur- 602024	Secretary
3	Er. K. NavarajM.Tech., Vice Chairman, Jaya Educational Trust,Thiruninravur- 602024	Vice Chairman
4	Dr.K. Deena M.D Joint- Secretary, Jaya Educational Trust,Thiruninravur- 602024	Joint - Secretary
5	Dr.P. Guhan, MCA, M.Phil, Ph.D, Principal, Jaya College of Arts and Science,Thiruninravur– 602 024	Principal
6	Dr.V. Vijaya Kumar M.A., M.Phil., Ph.D., Vice Principal, Jaya College of Arts and Science,Thiruninravur – 602 024.	Vice Principal
7	Mr. V. Prabhu Dass B.Sc., B.L Proprietor, Sri Mangalambigai Rice & Oil Mill,Poonamalee - 631210	Industrial Representative
8	Dr. S. MurugesanM.com.,MBA., M.Phil., Ph.D., Principal, Thiruthangal Nadar College, Chennai- 600051	Madras University Nominee
9	Mr. P. Raja Guru M.Sc., M.Phil., Assistant Professor in Mathematics, LoganathaNarayanasamy Govt. College,Ponneri - 601204	Alumni
10	Mr.S. Santhanam M.Sc., M.Phil., Head & Assistant Professor in Mathematics Jaya College of Arts and Science,Thiruninravur - 602024	Member- Academic
11	Mrs. P. Anuja Devi M.Com., M.Phil Head & Assistant Professor in Commerce Jaya College of Arts and Science,Thiruninravur - 602024	Member- Academic



  
PRINCIPAL  
PRINCIPAL  
JAYA COLLEGE OF ARTS & SCIENCE  
THIRUNINRAVUR-602 024.



College : 044 - 26340953, 26300251  
Trust : 044 - 26390682, 26300707

# JAYA COLLEGE OF ARTS AND SCIENCE

(Affiliated to the University of Madras)

C.T.H. Road, Thiruninravur - 602 024.

Website : [www.jcas.co.in](http://www.jcas.co.in)

**Prof. Dr. A. KANAGARAJ, M.A., M.Phil., Ph.D.,**  
Chairman

**Mrs. K. VIJAYAKUMARI, M.A., B.Ed.,**  
Secretary

**Er. K. NAVARAJ, M.Tech.,**  
Vice - Chairman

**Dr. P. GUHAN, M.C.A., M.Phil., Ph.D.,**  
Principal

## Governing Council Members Attendance 2019-2020

S.No	Name of The Members	Designation	Signature
1	Prof. Dr. Kanagaraj, M.A., M.Phil., Ph.D., Chairman, Jaya Educational Trust, Thiruninravur- 602024	Chairman	
2	Mrs. K. Vijayakumari, M.A., B.Ed., Secretary, Jaya Educational Trust, Thiruninravur- 602024	Secretary	
3	Er. K. Navaraj M.Tech., Vice Chairman, Jaya Educational Trust, Thiruninravur- 602024	Vice Chairman	
4	Dr.K. Deena M.D Joint- Secretary, Jaya Educational Trust, Thiruninravur- 602024	Joint - Secretary	
5	Dr.P. Guhan, MCA, M.Phil, Ph.D., Principal, Jaya College of Arts and Science, Thiruninravur- 602 024	Principal	
6	Dr.V. Vijaya Kumar M.A., M.Phil., Ph.D., Vice Principal, Jaya College of Arts and Science, Thiruninravur - 602 024.	Vice Principal	
7	Mr. V. Prabhu Dass B.Sc., B.L Proprietor, Sri Mangalambigai Rice & Oil Mill, Poonamalee - 631210	Industrial Representative	
8	Dr. S. Murugesan M.com.,MBA., M.Phil., Ph.D., Principal, Thiruthangal Nadar College, Chennai- 600051	Madras University Nominee	
9	Mr. P. Raja Guru M.Sc., M.Phil., Assistant Professor in Mathematics, Loganatha Narayanasamy Govt. College, Ponneri - 601204	Alumni	
10	Mr.S. Santhanam M.Sc., M.Phil., Head & Assistant Professor in Mathematics Jaya College of Arts and Science, Thiruninravur - 602024	Member- Academic	
11	Mrs. P. Anuja Devi M.Com., M.Phil Head & Assistant Professor in Commerce Jaya College of Arts and Science, Thiruninravur - 602024	Member- Academic	

Principal