

Trust: 26390682, 26300707

JAYA COLLEGE OF ARTS & SCIENCE

Affiliated to the University of Madras Accredited by NAAC

C.T.H. Road, Thiruninravur - 602 024.

Prof. Dr. A. KANAGARAJ, M.A., M.Phil, Ph.D.,

Er. K. NAVARAJ, M. Tech., Vice - Chairman

Mrs. K. VIJAYAKUMARI, M.A., B.Ed., Secretary

Dr. P. GUHAN, M.C.A., M.Phil. Ph.D., Principal



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Secretary

Dr. P. GUHAN, M.C.A. M Phil. Ph.D.

DATE: 08/03/2024

ANNUAL GENDER SENSITIZATION ACTION PLAN

ACADEMIC YEAR (2023-2024)
In all curricular, co-curricular, and extracurricular activities at the institution, JAYA COLLEGE OF ARTS AND SCIENCE is assuring equitable consideration for both boys and girls. JCAS will investigate the following through its proactive professor, staff, and student programmes: (At least two meetings per year)

ACTION	RESPONSIBILITY
Have regular meetings of anti-ragging/ women empowerment cells/Vishakha Committee for monitoring and evaluation of gender equality in the institution.	IQAC Coordinator and conveners of the committee
Conducting camp for Nutrition, Health Care and Hygiene for both male and female staffs.	Staff Advisors/ HoDs/Principal
Webinar/Seminar/Conference Women Empowerment. Career Planning, Motivation and Equal Opportunity.	Coordinator Woman Empowerment Cells
Organize training about gender equality, preventing all forms of violence for the students in the institution.	Coordinator Woman Empowerment Cells
Organize a public awareness campaign through NSS units.	NSS Programme Officers
Provide cultural/sports competitions on gender basis during annual sports meet.	Principal
	Have regular meetings of anti-ragging/ women empowerment cells/Vishakha Committee for monitoring and evaluation of gender equality in the institution. Conducting camp for Nutrition, Health Care and Hygiene for both male and female staffs. Webinar/Seminar/Conference Women Empowerment. Career Planning, Motivation and Equal Opportunity. Organize training about gender equality, preventing all forms of violence for the students in the institution. Organize a public awareness campaign through NSS units. Provide cultural/sports competitions on gender basis during

IQAC COORDINATOR



PRINCIPAL

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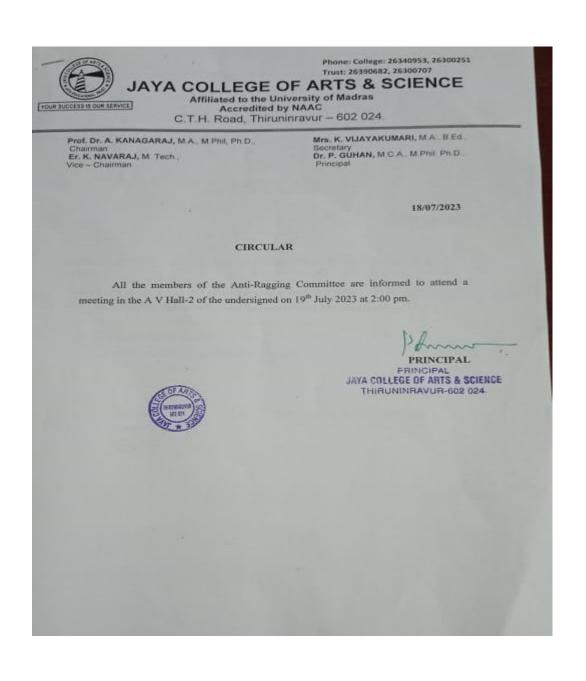
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ANTI-RAGGING CELL Academic Year (2023-2024)

Date: 19th July 2023

AGENDA:

Confirmation of the proceedings of the last meeting held on 1st Sep 2022 and the report of last year.

- To decide the action plan of the cell for the year 2023-2024
- 2. There shall be student representatives in any committee related to ragging.
- 3. To guide the day scholar students about anti-ragging.
- 4. Guidance to hostel students.
- 5. Any other relevant subject at the time of meeting.

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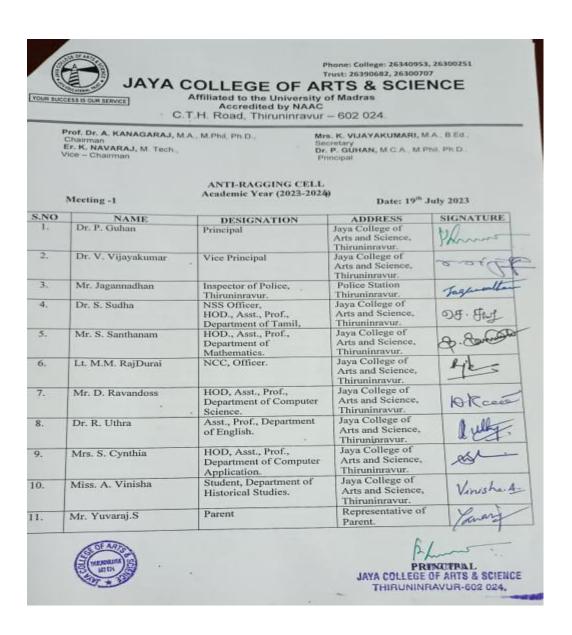
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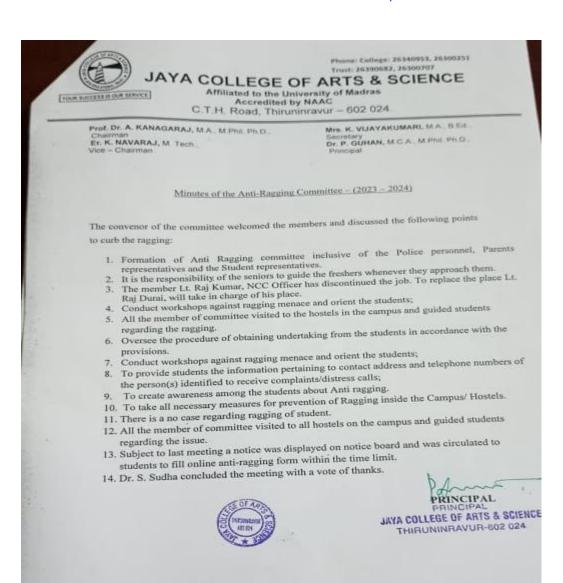
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ANTI-RAGGING CELL Academic Year (2023-2024)

Date: 16th Nov 2023

AGENDA:

Confirmation of the proceedings of the last meeting held on 19th July 2023 and the report of last year,

- 1. To decide the action plan of the cell for the year 2023-2024
- 2. There shall be student representatives in any committee related to ragging.
- 3. To guide the day scholar students about anti-ragging.
- 4. Guidance to hostel students.
- 5. Any other relevant subject at the time of meeting.

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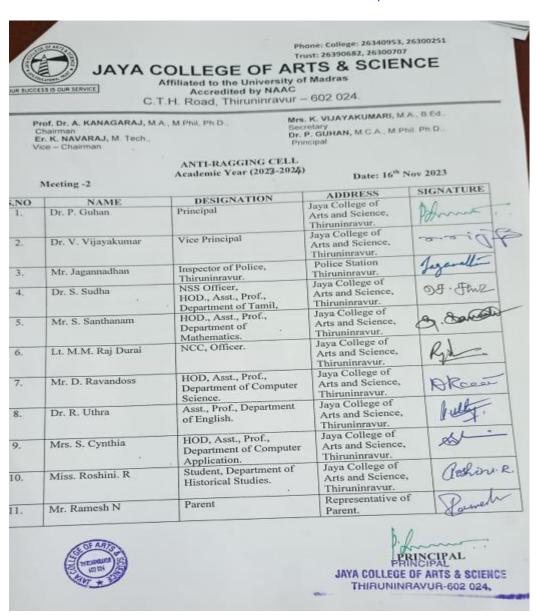
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Mrs. K. VIJAYAKUMARI, M.A. B.Ed. Dr. P. GUHAN, M C A M Phil Ph D.

Minutes of the Anti-Ragging Committee - (2023 - 2024)

The convenor of the committee welcomed the members and discussed the following points to curb the ragging:

- Oversee the procedure of obtaining undertaking from the students in accordance with the provisions;
- 2. Formation of Anti Ragging committee inclusive of the Police personnel, Parents representatives and the Student representatives.
- 3. To provide students the information pertaining to contact address and telephone numbers of the person(s) identified to receive complaints/distress calls;
- 4. To create awareness among the students about Anti ragging.
- To take all necessary measures for prevention of Ragging inside the Campus/ Hostels.
- 6. Organized a programme on awareness of anti-ragging.
- 7. There is a no case regarding ragging of student.

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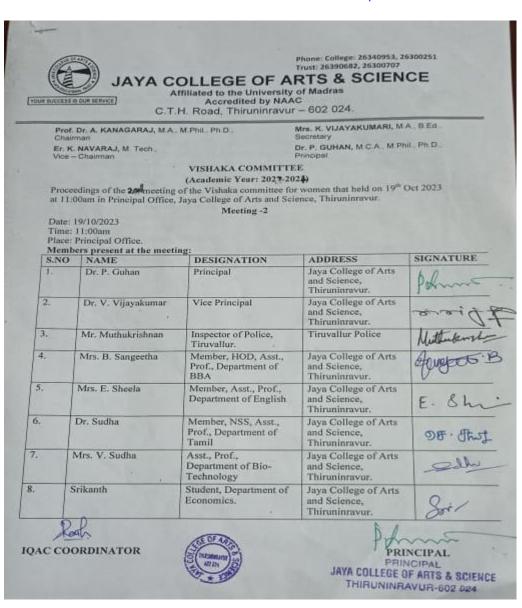
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Dr. P. GUHAN, M.C.A., M.Phil. Ph.D., Principal

AGENDA:

- Confirmation of the proceedings of the last meeting held on 5th April, 2023 and the report of
- 2. To decide the action plan of the committee for the year 2023-2024

- I. Mrs. E. Sheela, welcomed all the members and explained the purpose of the meeting
- 2. All the members decided to
 - a) Make an action plan for the year 2023-2024 to ensure the safety of the girl students in the college campus and hostel rooms.
 - b) Make them aware of the functions and guidelines of the Vishaka committee for women during the pandemic situation.
 - c) To create awareness amongst girl students about the issues related to the youth
 - d) To foster decision-making ability in girl students for making informed choices in areas like education, employment and health.
 - e) To enhance the self-esteem and self-confidence of female students, women faculty, and staff.
 - f) No complaints received far.
- The Presiding Officer conveyed her thanks to the members for attending the meeting.
 Meeting ended with vote of thanks to the Chair, Mrs. V. Sudha, concluded the meeting with a vote of thanks.

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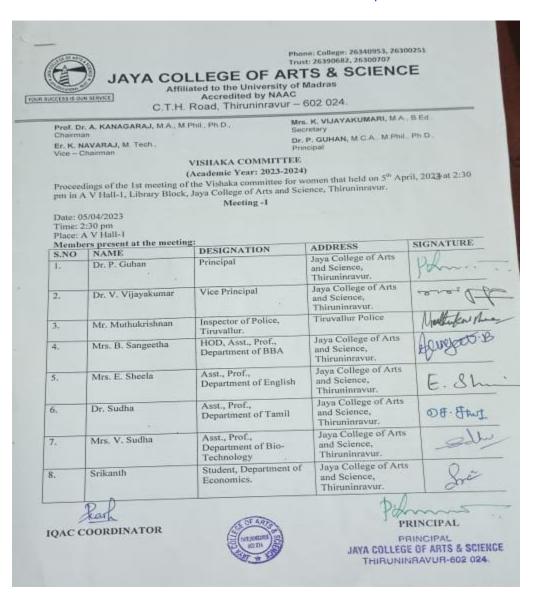
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Dr. P. GUHAN, M.C.A., M.Phil. Ph.D., Principal

AGENDA:

Confirmation of the proceedings of the last meeting held on 19th Oct 2023 and the report of

2. To decide the action plan of the committee for the year 2023-2024.

MINUTES:

1. Mrs. B. Sangeetha welcomed all the members and explained the purpose of the meeting.

2. All the members decided to

a) Make an action plan for the year 2023-2024 to ensure the safety of the girl students in the college compus-

b) Provide appropriate working conditions in respect of work, leisure, health, and hygiene.

e) Ensure that there is no hostile environment towards women at work places

d) Provide guidelines for the redressal of grievances related to sexual harassment of women.

e) Provide counseling and support service on campus.

f) No complaints received far.

3. Dr. V. Vijaya Kumar concluded the meeting with a vote of thanks

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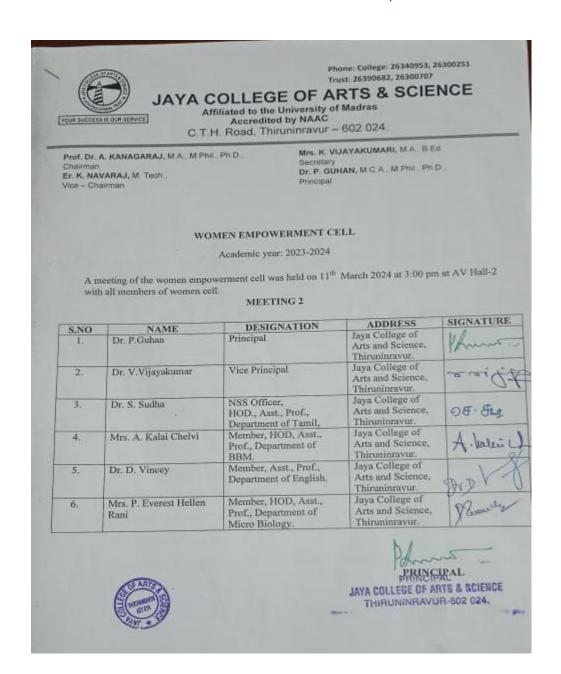
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AGENDA:

 Preparation of Action plan for Women Empowerment Cell for the academic year 2023-2024.

MINUTES:

- Discussions were made for the conduction of WEC events for the academic year 2022-2023.
- To provide appropriate working conditions in respect of work, leisure, health, and hygiene.
- 3. To ensure that there is no hostile environment towards women at work places.
- To provide counseling and support service on campus.
- Events for girl students has planned and decided to conduct some interesting activities like, students talented in Eyebrow Threading; Facial; Nail Art; Hair Style; Hair Cut; Embroidery and Stitching.
- Submitted the Proposal letter by the organizer and it was approved by Principal,
 Vice Principal and Management.
- 7. The meeting was concluded with a vote of thanks by Dr. D. Vincey



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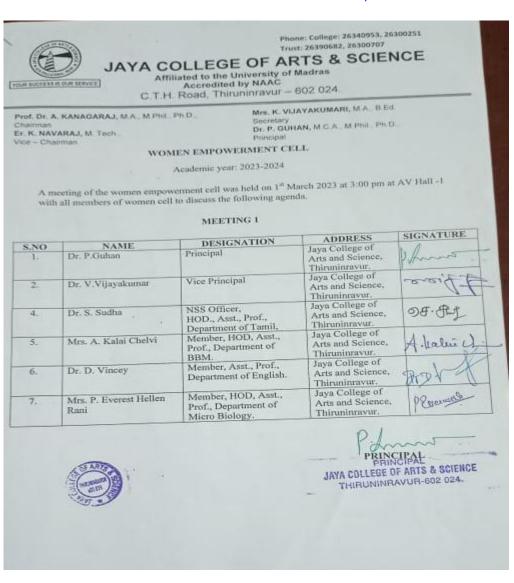
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AGENDA:

Preparation of Action plan for Women Empowerment Cell for the academic year

MINUTES:

- 1. Discussions were made for the conduction of WEC events for the academic year
- Discussing women's rights to influence social change for themselves and others.
- 3. Promoting women's sense of self-worth and their ability to determine their own
- 4. Submitted the Proposal of the program to the Management and it was approved.
- 5. As planned, the programme was named as "Awareness program on Yoga and Healthy Life" was fixed on 21. 06 24 Auditorium.
- 6. All the planned events for the academic year 2022-2023 were conducted smoothly as planned.
- The meeting was concluded with a vote of thanks by Dr. D. Vincey.

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