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JAYA COLLEGE OF ARTS & SCIENCE

(Affiliated to the University of Madras)

C.T.H.Road, Thiruninravur - 602 024.

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Chairman

Er. K. NAVARAJ, M.Tech.,
Vice - Chairman

Mrs. K. VIJAYAKUMARI, M.A., B.Ed.,
Secretary

Dr. P. GUHAN, M.C.A., M.Phil., Ph.D.,
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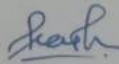
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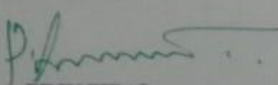
DATE: 19/04/2022

ANNUAL GENDER SENSITIZATION ACTION PLAN
ACADEMIC YEAR (2022-2023)

In all academic, co-curricular, and extracurricular pursuits at the college, JAYA COLLEGE OF ARTS AND SCIENCE ensures that both boys and girls are given equal. JCAS will investigate the following through its proactive professor, staff, and student programmes: (At least two meetings each year)

S.NO	ACTION	RESPONSIBILITY
1.	Organise frequent meetings of the Vishakha Committee, the anti-ragging cells, and the women's empowerment cells to monitor and assess the degree of gender equality in the institution.	IQAC Coordinator and Conveners of the Committee
2.	Establish a training programme on gender equity and the avoidance of all forms of abuse for the institution's students.	Vishakha Committee
3.	Celebration of International Women's Day.	Women Empowerment Cell
4.	Organise a public awareness campaign for Anti-Ragging Committee.	Principal
5.	Provide cultural/sports competitions to all the students during the annual sports meet.	Principal
6.	Information provided to all staff members and students at meeting of the Vishakha Committee.	Principal


IQAC COORDINATOR


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ANTI- RAGGING CELL:



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Meeting -1

S.NO	NAME	DESIGNATION	ADDRESS	SIGNATURE
1.	Dr. P. Guhan	Principal	Jaya College of Arts and Science, Thiruninravur.	
2.	Dr. V. Vijayakumar	Vice Principal	Jaya College of Arts and Science, Thiruninravur.	
3.	Mr. P. Muthukumar	Inspector of Police, Thiruninravur.	Police Station Thiruninravur.	
4.	Dr. S. Sudha	NSS Officer, HOD., Asst., Prof., Department of Tamil,	Jaya College of Arts and Science, Thiruninravur.	
5.	Mr. S. Santhanam	HOD., Asst., Prof., , Department of Mathematics.	Jaya College of Arts and Science, Thiruninravur.	
6.	Lt. D. Raj Kumar	NCC, Officer.	Jaya College of Arts and Science, Thiruninravur.	
7.	Mr. D. Ravandoss	Asst., Prof., Department of Computer Application	Jaya College of Arts and Science, Thiruninravur.	
8.	Dr. R. Uthra	Asst., Prof., Department of English.	Jaya College of Arts and Science, Thiruninravur.	
9.	Mrs. S. Cynthia	HOD, Asst., Prof., Department of Computer Application.	Jaya College of Arts and Science, Thiruninravur.	
10.	Miss. A. Vinisha	Student, Department of Historical Studies.	Jaya College of Arts and Science, Thiruninravur.	
11.	Mr. Yuvaraj.S	Parent	Representative of Parent.	



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30-08-2022

CIRCULAR

All the members of the Anti-Ragging Committee are informed to attend a meeting in the A V Hall-2 of the undersigned on 30th Aug 2022 at 3:00 pm.



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Minutes of the Anti-Ragging Committee - (2022 - 2023)

The convenor of the committee welcomed the members and discussed the following points to curb the ragging:

1. Formation of Anti Ragging committee inclusive of the Police personnel, Parents representatives and the Student representatives.
2. It is the responsibility of the seniors to guide the freshers whenever they approach them.
3. The member Mr. Vijay Prasad, Assistant Professor of Department of English has discontinued the job. To replace the place Mr. S. Santhanam, will take in charge of his place.
4. Two members (Dr. R. Uthra and Mrs. S. Cynthia) are included as committee members to promote awareness for girl students.
5. As responsible members of the college seniors must help and cooperate with the juniors.
6. Creating awareness among student about the punishment for ragging.
7. Seniors must ensure that no ragging is taking place anywhere on the campus.
8. If any incident of ragging occurs it is the duty of senior students to bring it to the notice of higher officials.
9. Dr. S. Sudha concluded the meeting with a vote of thanks.



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VISHAKA COMMITTEE

(Academic Year: 2022-2023)

Proceedings of the 1st meeting of the Vishaka committee for women that held on 13th September 2022 at 1:30 pm in A V Hall, Jaya College of Arts and Science, Thiruninravur.

Meeting - I

Date: 13th Sep 2022

Time: 01:30 pm

Place: A V Hall-1

Members present at the meeting:

S.NO	NAME	DESIGNATION	ADDRESS	SIGNATURE
1.	Dr. P. Guhan	Principal	Jaya College of Arts and Science, Thiruninravur.	
2.	Dr. V. Vijayakumar	Vice Principal	Jaya College of Arts and Science, Thiruninravur.	
3.	Mr. P. Muthukumar	Inspector of Police, Thiruninravur.	Police Station, Thiruninravur.	
4.	Mrs. B. Sangeetha	HOD, Asst., Prof., Department of BBA	Jaya College of Arts and Science, Thiruninravur.	
5.	Mrs. E. Sheela	Asst., Prof., Department of English	Jaya College of Arts and Science, Thiruninravur.	
6.	Dr. S. Sudha	NSS Officer, HOD., Asst., Prof., Department of Tamil,	Jaya College of Arts and Science, Thiruninravur.	
7.	Mrs. V. Sudha	Asst., Prof., Department of Bio-Technology	Jaya College of Arts and Science, Thiruninravur.	



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AGENDA:

1. Confirmation of the proceedings of the last meeting held on 26th July 2021 and the report of last year.
2. To decide the action plan of the committee for the year 2020-2021.

MINUTES:

1. Mrs. B. Sangeetha welcomed all the members and explained the purpose of the meeting.
2. All the members decided to
 - a) Make an action plan for the year 2020-2021 to ensure the safety of the girl students in the college campus.
 - b) Make them aware of the functions and guidelines of the anti-sexual harassment cell and Vishaka committee for women during the pandemic situation.
 - c) Provide a safer working environment in the future.
 - d) Check Anti sexual harassment cell monthly once.
 - e) In charge to check the Anti sexual harassment cells by Mrs. E. Sheela
Department of English
 - f) No complaints received far.
3. Mrs. V. Sudha concluded the meeting with a vote of thanks.



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WOMEN EMPOWERMENT CELL

Academic year: 2022-2023

Today on 24th Dec 2022, from 2.00 pm onwards a meeting of the **Women Empowerment Cell (WEC)** conducted at the IQAC Room in discussing the following agenda in presence of the following members.

MEETING 1

Members

S.NO	NAME	DESIGNATION	ADDRESS	SIGNATURE
1.	Dr. P.Guhan	Principal	Jaya College of Arts and Science, Thiruninravur.	
2.	Dr. V.Vijayakumar	Vice Principal	Jaya College of Arts and Science, Thiruninravur.	
3.	Mr. S. Anbalagan	Assistant Commissioner (ic), Pattabiram.	AC Office, Avadi.	
4.	Dr. S. Sudha	NSS Officer, HOD., Asst., Prof., Department of Tamil,	Jaya College of Arts and Science, Thiruninravur.	
5.	Mrs. A. Kalai Chelvi	Asst., Prof., Department of BBM	Jaya College of Arts and Science, Thiruninravur.	
6.	Dr. D. Vincey	Asst., Prof., Department of English	Jaya College of Arts and Science, Thiruninravur.	
7.	Mrs. P. Everest Hellen Rani	Asst., Prof., Department of Micro Biology	Jaya College of Arts and Science, Thiruninravur.	



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AGENDA:

1. Preparation of Action plan for Women Empowerment Cell for the academic year 2022-2023.

MINUTES:

1. Discussions were made for the conduction of WEC events for the academic year 2022- 2023.
2. Discussing women's rights to influence social change for themselves and others.
3. Promoting women's sense of self-worth and their ability to determine their own choices.
4. Discussing current issues and State Interventions.
5. Organize a workshop with our team on the topic Women Empowerment Cell.
6. All the planned events for the academic year 2022-2023 were conducted smoothly as planned.
7. Mrs. Padmaja Asst.,Prof., in BBA, Mrs. E. Sheela Asst., Prof., in English and Mrs. Nisha Asst., Prof., in Chemistry has been replaced.
8. New members added in the committee are, Mrs. P. Everest Hellen Rani, Mrs. A. Kalai Chelvi and Dr. D. Vincey.
9. The meeting was concluded with a vote of thanks by Mrs. P. Everest Hellen Rani.